



CANNON BUILDING
861 SILVER LAKE BLVD., SUITE 203
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE
BOARD OF PLUMBING AND HVACR EXAMINERS

TELEPHONE: (302) 744-4500
FAX: (302) 739-2711
WEBSITE: DPR.DELAWARE.GOV
EMAIL: customerservice.dpr@state.de.us

PUBLIC MEETING MINUTES:	BOARD OF PLUMBING & HVACR EXAMINERS
MEETING DATE AND TIME:	Tuesday, March 13, 2018 at 8:30 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon
MINUTES APPROVED:	April 10, 2018

MEMBERS PRESENT

Charles Robbins, Professional Member, President
Harold Caswell, Professional Member, Vice President
Frank Beebe, Professional Member
James Anderson, Public Member
John Mills, Professional Member
Craig Tenaro, Professional Member

MEMBERS ABSENT

Sheila Littleton, Public Member
John Brady, Public Member
Matthew Reilly, Professional Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Kevin Maloney, Deputy Attorney General
Latonya Brown, Administrative Specialist II

OTHERS PRESENT

John Esch, DNREC-Boiler Safety
Chuck Davidson, DPH
David Warburton, DNREC-Boiler Safety
Chris Weyd- DuPont
Jason Gonzalei, DuPont

CALL TO ORDER

Mr. Robbins called the meeting to order at 8:32 am.

REVIEW OF MINUTES

A motion was made by Mr. Beebe, seconded by Mr. Mills, to approve the February 13, 2018 minutes. The motion carried unanimously.

UNFINISHED BUSINESS

Review and Signing of the Order

Paul Haynes

A motion was made by Mr. Robbins, seconded by Mr. Caswell, to amend the agenda to add the review and signing of the order for Mr. Haynes. The motion carried unanimously.

The Board reviewed and signed the order

NEW BUSINESS

Review of Examination Applications- Master HVACR & HVACR Restricted

Louis Emmertz

A motion was made by Mr. Beebe, seconded by Mr. Mills, to table the application of Mr. Emmertz. The motion carried unanimously.

Mark Stefura

A motion was made by Mr. Mills, seconded by Mr. Caswell, to table the application of Mr. Stefura. The motion carried unanimously.

Review of Reciprocity Applications-Master HVACR

Edward Riley

A motion was made by Mr. Caswell, seconded by Mr. Mills, to approve the application of Mr. Riley. The motion carried unanimously.

Ratification of Applications

A motion was made by Mr. Caswell, seconded by Mr. Tenaro, to approve the ratification of Gregory Buttion, David Stiles, Frank Bacchetta and Nathaniel Cephas. The motion carried unanimously.

Review of Discipline

Dimitre Bobev

A motion was made by Mr. Mills, seconded by Mr. Robbins to propose to deny the application of Mr. Bobev. The motion carried unanimously.

CORRESPONDENCE

Letter from Deborah Sacra

Ms. Sacra wanted clarification on whether performing industrial duct cleaning of HVAC requires a HVACR license. The board referenced her to Section 1802 (15) of the law.

OTHER BUSINESS BEFORE THE BOARD

PUBLIC COMMENT

Mr. Raymond Davidson from Public Health mentioned that the process for adoption of the 2018 International Plumbing Code will be ready late April.

Mr. John Esch and David Warburton of DNREC's Boiler Safety Program discussed the phrasing of the proposed regulation Section 6.11.2, regarding a possible addendum to the code.

NEXT SCHEDULED MEETING

The next board meeting will be held April 10, 2018, 2018 at 8:30 a.m. in Conference Room A, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

ADJOURNMENT

A motion was made by Mr. Robbins seconded Mr. Beebe, to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 9:30 am.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "LaTonya Brown". The signature is written in a cursive, flowing style.

LaTonya Brown
Administrative Specialist II